

Pending & Unapproved Minutes – These minutes have not yet been formally approved by the Board of Education, and until such formal approval occurs, these minutes are subject to possible future changes.

Board of Education

Beaver County School District

Meeting Date: August 11, 2015

Last Revised: August 12, 2015

The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on August 11, 2015. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairrett at 435.438.2291 or bonnie.biarrett@beaver.k12.ut.us, giving at least three working days' notice.

Board Member Attendance:

- Board President—Nicholas Dotson (Precinct 2): Present
- Board Vice President—Carolyn White (Precinct 1): Present
- Board Member—Richard Limb (Precinct 4): Present
- Board Member—Lisa Carter (Precinct 5): Present
- Board Member—Kristina Brown (Precinct 3): Present

School District Personnel in Attendance:

- Dr. Ray Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director
- LaRayne Brown, School Reading & Instructional Coach
- Melissa Rose, School Reading & Instructional Coach
- John Kesler, Facilities & Maintenance

Other Patrons Who Attended:

- Penny Yardley, BHS Community Council & Parent
- Nolan Davis, Mayor of Milford City

- Makayla Bealer, Milford City
- Lisa Thompson, Milford City
- Leo Kennell, Legal Counsel for Milford City

WORK SESSION MEETING – (10:00 am)

Opening & Welcome: President Nicholas Dotson

- A. Internal Control Training – Mr. Burke
 - COSO – Internal Control Framework
 - Dr. Harry Wong – Research on Effective Teachers & Schools
 - High Performing & High Poverty Schools
 - Research Regarding High School Schedules & Impact on Student Achievement
 - Research Regarding Class-Size Impact on Student Achievement
- B. Review of the Book “The Smartest Kids in the World”, pages 81 – 103 – Dr. Terry
 - Research Regarding Effective Teachers
 - How do we model “best practices”?
 - Value teachers
 - Hiring practices and related challenges
 - Raising expectations
 - Suggestions from the group:
 - Teacher induction program
 - Create an image and perception of respect for teachers and education
 - Marketing successes
 - Wrap around services

Lunch Break: 12:05 pm

Meeting Reconvened: 12:32 pm

CLOSED MEETING (12:35 pm)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

Purpose of Closed Meeting: Character & Competence of Individual(s)

Motion to Enter Closed Meeting Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote: Unanimous

President Dotson: Aye
Vice President White: Aye
Board Member Carter: Aye
Board Member Brown: Aye
Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Dr. Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director

Closed Meeting Ended At: 1:10 pm

Motion to End Closed Meeting Made By: Richard Limb

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

CLOSED MEETING (1:10 pm)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

Purpose of Closed Meeting: Property (Purchase and/or Sale)

Motion to Enter Closed Meeting Made By: Kristina Brown

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

President Dotson: Aye
Vice President White: Aye
Board Member Carter: Aye
Board Member Brown: Aye
Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Dr. Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director

Closed Meeting Ended At: 1:30 pm

Motion to End Closed Meeting Made By: Richard Limb

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

CLOSED MEETING (1:30 pm)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

Purpose of Closed Meeting: Character & Competence of Individual(s)

Motion to Enter Closed Meeting Made By: Kristina Brown

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

President Dotson: Aye

Vice President White: Aye

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Dr. Terry, Superintendent

- Todd Burke, Business Administrator
- Tracy Davis, Programs Director

Closed Meeting Ended At: 1:50 pm

Motion to End Closed Meeting Made By: Kristina Brown

Motion Seconded By: Carolyn White

Board Vote: Unanimous

REGULAR BOARD MEETING - PRELIMINARY (2:00 pm)

- A. Welcome: President Nick Dotson
- B. Pledge of Allegiance: Tracy Davis
- D. Public Input (none)

BOARD OF EDUCATION ITEMS (2:07 pm)

- A. Exemptions or Guardianships

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Carolyn White

Board Vote: Unanimous

- B. Action Item - Approval of Open Meeting Minutes for Meeting(s) Held on July 14, 2015.

Motion to Approve Made By: Richard Limb

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

- C. Action Item—Travel: Schools – 150 Mile Trips

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote: Unanimous

- D. Action Item – Travel: Board of Education (none)

FINANCIAL ITEMS (2:12 pm)

- A. Action Item - Approval of Warrants, Budgets, Financial Reports, & Capital Expenditures Priority List

Motion to Approve Made By: Carolyn White

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

- B. Action Item – Stephen Magnetti Property

Tabled and deferred to a future board meeting based upon closed meeting discussion

- C. Information Item – Bids, RFPs, Current Projects Report – Update

Update – High school HVAC project

Update - Milford High School Transition Room Project

Update - Bus purchase bid currently underway

- D. Action Item – High School Music Instrument Rental Fee for BHS & MHS

Motion to Approve Made By: Carolyn White

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

- E. Information Item – Auditor Communications – Agreed Upon Procedures for Enrollment, Student Membership, and Adult Education

- F. Information Item – Semi-Annual Deposit & Investment Report

- G. Action Item - Section 125 Cafeteria Plan Amendment(s)

Motion to Approve Made By: Carolyn White

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

INSTRUCTION & EDUCATION ITEMS (2:32 pm)

A. 3:25 pm Discussion & Information Item – District Instructional Coaches: LaRayne Brown & Melissa Rose

- Reviewed the roles and responsibilities of Instructional/Literacy Coaches
- Provides support to teachers and students
- Provides intervention strategies
- Records keeping responsibilities for student progress
- Oversee DIBELS assessments
- Observations and collaborations with teachers
- Data evaluation and recommendations

B. Action Item – Chromebook Insurance Policy

Motion to Approve: Carolyn White

Motion Seconded By: Richard Limb

Board Vote: Unanimous

C. Action Item – Concurrent Enrollment Credit Conversion Table

Motion to Approve Made By: Carolyn White

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

D. Action Item – Alternative Graduation Courses

The requirement is currently in place to require math during the senior year in high school. A parent may opt their student out to take Math III. High schools are to encourage all students to take a math, science, and English all four years for all students and require a form to be signed by parents indicating this communication has taken place.

Motion to Approve Made By: Carolyn White

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

PERSONNEL ITEMS (3:40 pm)

A. Action Item—Milford Elementary 4th Grade Teacher, Mrs. L. Worlton

B. Action Item—Milford High School English Teacher, Mrs. Mandy Jones

C. Action Item—Belknap Elementary, Mrs. Kensi Limb

D. Action Item – Minersville Part-Time Teacher, Mrs. Raquel Marshall

Motion to Approve All Personnel Items Made By: Kristina Brown

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

Abstained Due to Conflict of Interest: Richard Limb

POLICIES (3:45 pm)

A. Action Item – District Evaluation Policy (2nd Reading)

B. Action Item – Paraprofessional Highly Qualified Policy (2nd Reading)

Motion to Approve All Policies Made By: Richard Limb

Motion Seconded By: Carolyn White

Board Vote: Unanimous

SUPPORT SERVICES (3:50 pm)

A. Action Item – Surplus Property

Minersville School Cafeteria Equipment

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

B. Information Item – 2014-15 State Transportation Reports

C. Action Item – School Activity Trips

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

DISCUSSION ITEMS (3:57 pm)

A. BEA/BSEA

B. Community Councils/Parent Organizations

C. Public Input

D. Milford City Officials, 4:00 pm

Superintendent Terry reviewed the process and timeline for project development and implementation of the bus security area parking project. The City has requested pavement for the project, rather than gravel.

Mayor Davis explained the City assumed pavement would be installed as part of the project. The City is requesting the District consider a compromise to resolve the issue. Mayor Davis expressed concern and desire to help ensure public funds be used effectively as a resolution is being sought.

Board Member White explained the reason for the design of the project was to minimize expenditures for the bus parking project.

Board Member Brown asked the City about the background of the City ordinance. Mr. Kennell explained the ordinance is related to the commercial zone of the area. The ordinance is estimated to be in effect for several years. Mrs. Brown explained the importance of balancing the needs of students and schools with the high cost of meeting the City's ordinance.

The City indicated they have received complaints regarding the project and requested pavement for the project.

A 3rd option was discussed with chip/seal. The road base would need to be very hard for this to work. Mrs. White inquired about the drainage requirements with chip/seal. The City indicated drainage would need to be addressed with chip/seal.

The City indicated the ordinance does require pavement. The City suggested a memorandum of understanding may fill the requirement which commits to adhere to the ordinance at some time in the future. The District may also pursue a variance or change with the planning and zoning board and may be considered by the City Council.

CLOSED MEETING (4:30 pm)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), Pending or Reasonably Imminent Litigation, and Security.

Purpose of Closed Meeting: Possibility of Litigation Associated with Milford City Request Pertaining to Bus Area Parking

Motion to Enter Closed Meeting Made By: Carolyn White

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

President Dotson: Aye

Vice President White: Aye
Board Member Carter: Aye
Board Member Brown: Aye
Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Dr. Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director
- John Kesler, Facilities & Maintenance

Closed Meeting Ended At: 5:00 pm

Motion to End Closed Meeting Made By: Carolyn White

Motion Seconded By: Richard Limb

Board Vote: Unanimous

DISCUSSION ITEMS (Reconvened at 5:00 pm)

E. Superintendent

- Upcoming pre-delegate and delegate assemblies
- Leadership Academy, September 18 – 20 @Zermatt
- Legislative Priorities
- Insurance Enrollments for Board
- Opening Institute
 - Next Monday, at Beaver High School
 - A review of the agenda
- New District Website

Board Member Insurance Online Enrollments with Becky Parkinson

F. Business Administrator, Todd Burke

- Update regarding the audit and FY15 closeout

G. Program Director, Tracy Davis

- Instructors being hired for less than 10 hours per week
 - MHS Mechanic Teacher
 - MHS Machine Shop, Dick Collins
 - CNA Class, Nancy Carter

H. Board Member Reports

- Mrs. Carter:
 - Inquiry about job opening at Minersville and hiring committee
 - 100 year reunion and honoring veterans, Saturday September 5th
- Mrs. White:
 - Uplift Families program sponsored by Jeanette Herbert, Utah's 1st Lady
- Mrs. Brown
 - People are excited about the changes at Belknap ES and Beaver HS.

REGULAR BOARD MEETING - ADJOURNMENT (6:00 pm)

Next Board meeting is scheduled September 15th.

President Dotson adjourned and dismissed the meeting at 6:00 pm.

Nicholas Dotson, Board of Education President

Todd S. Burke, Business Administrator